



# UNIVERSITY OF BRIDGEPORT

## Curricular Practical Training - Student Statement (Part I)

*Please read this statement carefully before you sign it!!!*

**You must not begin employment prior to receiving employment authorization. Working off-campus without authorization is a very serious violation of your F-1 status, and it may result in deportation and denial of future immigration benefits. If you make a Designated School Official (DSO) aware that you have worked illegally, the government requires the DSO to report this to the US Citizenship and Immigration Services. Please be advised to always consult with an International Student Advisor at the International Center for Students and Scholars if you have any questions about your status. International Center for Students and Scholars is located in the Garden Level of the Wahlstrom Library, Room G133. Tel: (203) 576-4395 and email [internationaloffice@bridgeport.edu](mailto:internationaloffice@bridgeport.edu).**

### Student's Statement (Part I):

- I understand that I am responsible for maintaining my legal status in the United States and I have carefully read the CPT instructions posted on the IC website before I applied for CPT.
- I understand this internship/co-op must be an integral part of my degree program curriculum and that this job is directly related to my current major field of study.
- I understand working off-campus without authorization is a very serious violation of my F-1 status, and it may result in deportation and denial of future immigration benefit. I can not begin employment unless I have received the I-20 with CPT authorization shown on page 2 of my I-20.
- My CPT authorization is only for the employer, number of hours, dates and job named on page 2 of my I-20.
- I may never work more than 20 hours per week if I receive a part-time CPT authorization.
- I CANNOT have both CPT and an on-campus job.
- I must apply for a new CPT authorization for any change in employer and/or dates of employment. For change of employer, I need to obtain an original letter on company letterhead verifying the date of termination of employment from my current employer and a new job offer letter from the prospective employer before I apply for new CPT authorization.
- I understand I must apply for employment authorization each semester even if the term of my employment stated in my job offer letter lasts more than one semester.
- I must always be registered as a full-time student. If I take part-time studies due to legitimate academic reasons, I must obtain a part-time authorization from International Center for Students and Scholars prior to registration and prior to applying for CPT.

Student Name (Please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Student ID: \_\_\_\_\_

Date: \_\_\_\_\_



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## Internship/Coop - Student Statement (Part II)

Internships/coop are often the first time that a student ventures into the professional world, beyond the college campus. It is important to know that the expectations on campus may be dramatically different than those as an intern. Please keep in mind you are expected to adhere to all ethics and standards of your internship/coop organization. Employers do not expect you to act like a student, but instead more like one of their full-time employees. It's important to observe your coworkers and behave in a professional manner that is expected at each organization. Remember, you are representing not only yourself, but also the University of Bridgeport. Please consult with the Center for Career Development if you have any questions about your internship/coop. Please contact Stephanie Beach with any questions you have or to schedule an appointment at [sbeach@bridgeport.edu](mailto:sbeach@bridgeport.edu).

### Student's Statement (Part II):

- I will fulfil the tasks and responsibilities assigned by my site supervisor in a timely, complete and efficient manner.
- As an intern, I will treat all knowledge, information, and material gained through my work assignments in a professional manner, so as to protect confidentiality. I agree to make no public release of any portion thereof, nor shall I publicly discuss or distribute any information as to compromise confidentiality.
- I understand that my grade will be based, in part, on evaluations by my on-site supervisor and any assignments imposed on me by my faculty internship advisor. It is my responsibility to discuss the academic assignments prior to beginning the internship/coop with my academic advisor.
- I will contact the Center for Career Development in a timely manner should any issues or concerns arise, or should my site supervisor change, so that this does not reflect on my overall evaluation form.
- I know that in performing this internship/coop I am representing not only myself, but also the University of Bridgeport and will conduct myself in a professional and ethical manner at all times.
- I acknowledge the employer I am applying for CPT with can be rejected for any reason without explanation.

Student Name (Please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Student ID: \_\_\_\_\_

Date: \_\_\_\_\_